



## Akelaland Cub Scout Resident Camp

### *Emergency Procedures*

*Revised June, 2008*

#### **An Emergency in Camp**

Emergencies will include serious accident or fatality, missing person, Heat Emergency, flood, tornado, windstorm, earthquake, epidemic, mass illness, child abuse, hazardous chemical spills and any other condition deemed to seriously affect the health and safety of campers, leaders and staff.

#### **If you observe an emergency**

Any one who observes a potential emergency situation must notify a staff member immediately. That staff member must contact the Camp Director and/or Health Officer immediately. When an emergency is believed to exist the Camp Director or his designee will sound the campwide emergency alert system.

#### **When the Campwide Emergency Alert System Sounds**

If an Alert is sounded, all campers and leaders should proceed to the Parade Field in an orderly manner. All Cub Packs should line up as they do for Colors ceremonies, and Cub Scout Leaders should take attendance immediately. Attendance should be reported to the staff member in charge as soon as possible.

If there is inclement weather, then campers and leaders should sit at their tables as they do for meals.

#### **If a Camper or Leader is Injured or Ill**

Leaders may perform first aid to Scouts and fellow leaders when necessary, but injured or ill Scouts and Leaders should see the Health Officer as soon as possible.

#### **If There is a Storm in the Middle of the Night**

When there is a storm in the middle of the night we may not sound an alarm. If there is lightning during the night, but no alarm sounds, you may stay inside your tents. Avoid making contact with the metal poles. If at anytime you feel unsafe keeping your pack in their tents, you may move them to our Dining Hall at any time. If an alarm sounds, wake your campers and fellow leaders and move your pack to the Dining Hall.

#### **If You Suspect Child Abuse**

All cases of suspected child abuse must be reported immediately and confidentially to the Camp Director. BSA Youth Protection Guidelines should be followed at all times.



## Akelaland Cub Scout Resident Camp

### *Emergency Specific Plans*

*Revised June, 2008*

**Please note that the first step in any Emergency is to Notify the Camp Director and Scout Executive (if appropriate)**

#### **Waterfront – Lost Bather Drill**

The following measures will be taken to prevent Waterfront Emergencies:

- The Akelaland Waterfront shall be operated under the direction of a National Camp School Certified Aquatics Supervisor or Aquatics Director who will ensure that the Waterfront meets all National Standards for Safety
- Safe Swim Defense and Safety Afloat procedures will be strictly enforced.
- All campers, leaders, and staff will receive an orientation to Waterfront Safety as part of their training. Staff will receive training cards in both Safe Swim Defense and Safety Afloat, and leaders will be offered to do the same.
- All waterfront areas will be checked for hazards on an ongoing basis.
- All equipment will be checked before use

When a waterfront emergency is observed the Aquatics Director or Assistant Aquatics Director will be notified immediately and they will begin a Lost Bather Drill. The Camp Director will be notified as soon as possible, and the Camp Emergency Alert System will be activated utilizing the Solid Tone. The Camp Health Officer and OSC staff located near to the Waterfront will immediately proceed to the Waterfront to assist as necessary. All other staff will proceed to the Parade Field.

#### **Fire**

The following measures will be taken to prevent Fires in camp:

- Akelaland will use Fireguard Charts and safety procedures that will be explained to every unit at the Sunday night Leaders Meeting.
- A campwide emergency drill be held just before lunch every Monday.
- Fire Fighting equipment will be located at every Comfort Station, and a central fire fighting station will be located near the Dining Hall.
- Smoke Detectors and CO detectors will be located in every indoor sleeping facility, and they will be checked for proper operation at the beginning and end of each summer.
- The doors of all camp program facilities will swing to the direction of escape to ensure adequate movement of people during an emergency.
- All fire extinguishers will be inspected annually.

In the event of a fire, local fire officials will be called immediately. The Camp Emergency Alert System will be sounded. Staff will prevent Campers and Leaders from approaching the fire. If the fire is small and can be contained, trained staff will take appropriate efforts, but will not enter burning buildings or attempt to fight any large fires.

## **Missing Person**

The following measures will be taken to prevent Missing Persons in camp:

- Akelaland will use the buddy system for all Campers.
- All campers, leaders, and visitors must sign and out at the Health Lodge
- Camp attendance will be taken at morning and evening colors every day

In the event of a missing person, the Camp Emergency Alert System will be sounded. All staff will proceed to the Parade Field. Staff will be assigned search duties. First central camp will be checked, including all buildings, program areas, campsites, and Latrines. If the missing person is still not located, the staff will begin searching hiking trails, especially the Nature trail and the area around Sand Springs. If the Missing Person is still not located, then Local Officials and the Scout Executive will be notified.

## **Serious Accident or Fatality**

If a serious accident or Fatality is reported, the Health Officer will immediately respond to the emergency while the camp director or program director will call 911. The Scout Executive and/or Director of Camping and Program will be contacted immediately. If directed by the Scout Executive, the Camp Director will notify the State Police and other authorities. The Council Office will notify the parents. The National File on Serious Accidents or Fatalities will be completed.

## **Flood, Tornado, Windstorm or Earthquake**

If a flood, tornado, windstorm or Earthquake is anticipated, the Scout Executive should be notified immediately. If deemed appropriate, the Camp Emergency Alert System will be sounded, attendance will be taken, and then camp shall be evacuated.

## **Epidemic or Mass Illness**

The following measures will be taken to prevent an Epidemic or Mass Illness in camp:

- Hand washing stations will be maintained in all comfort stations, the showerhouse, and Dining Hall Bathrooms
- Hand sanitizing stations shall be provided in the dining hall
- All staff shall wash their hands after using the restroom
- Kitchen staff will wash their hands frequently, including at the start of each shift, after using the restroom, before and after donning gloves, when changing gloves, after using chemicals or cleaning products, and after handling uncooked or undercooked food.
- Kitchen staff will use gloves in food preparation and serving.

If an epidemic or Mass Illness is reported, then the Scout Executive will be notified immediately. Those who are sick shall be quarantined and treated as appropriate, and the Camp Physician will be notified. The council office will notify the parents of those involved. Camp Staff assisting with the Epidemic or Mass Illness shall follow Bloodborne Pathogen guidelines for preventing disease transmission.

## **Heat Emergency**

Anytime there is a heat advisory, the Campers will be reminded frequently to drink lots of water. During a heat advisory, the Dining Hall will push water and limit other beverages. Scouts, staff and leaders will be discouraged from drinking soda.

If the heat index reaches 105 degrees Fahrenheit, leaders will be notified that a heat emergency exists. All strenuous physical activities will be limited, and the Waterfront will offer open swim for the remainder of program time. Campers and leaders will be checked for signs of dehydration and heat exhaustion, and they will be moved to shade and encouraged to drink if appropriate.

## **Lightning**

Lighting detection equipment, NOAA weather radios, and available radar scans will be used to monitor for lightning hazards at all times. Camp staff will follow the procedures outlined in our Thunderstorm emergency guidelines including sounding the alarm system as needed, sheltering Campers and leaders in buildings during a storm, and sheltering in place in campsites if needed for a storm in the middle of the night.

## **Hazardous Chemical Spill**

In the event of a hazardous chemical spill, persons at the site should leave the area immediately and seek help. The ranger, camp director, and health officer will utilize the MSDS sheets in guiding cleanup and emergency care.

## **Smog or Poor Air Quality**

If Smog or Poor Air Quality is reported, camp will limit strenuous outdoor physical activity.



## Akelaland Cub Scout Resident Camp

### *General Staff Procedures*

*Revised June, 2008*

#### **Emergencies in Camp**

As a staff member, the safety of our Campers, Leaders, and fellow Staff is your highest priority. If you observe any unsafe conditions or potential emergencies you should notify your area director or the camp director as soon as possible. When an emergency exists, your preparedness will pay off. Move quickly and quietly to your assignment. The way you act will send a strong message to the campers and leaders so act in quiet confidence. If you are waiting for an assignment, then wait patiently and do not ask unnecessary questions. Finally, if you have a radio, only send a message if absolutely necessary (such as an attendance report or report that an area is “all clear”).

#### **When a Two-Toned siren Sounds**

If you hear a two toned siren sound, then close your program area and report to the Dining Hall as soon as possible. If you see campers or leaders on your way, ask them to come to the Dining Hall as soon as possible.

#### **When the Solid Tone Siren Sounds**

All members of the Camp Lost Bather Drill team report to the Lake. A Lost Bather Drill will be conducted by the Aquatics Director. All other staff should report to the Parade Field.

#### **Clearing Sites**

If you are asked to “Clear a site” then you should move quickly through the site and check for any campers and leaders. If you see anyone, tell them that they need to report to the Parade Field immediately. If you do not see anyone, yell “Is there anyone in this site? If so, please report to the Parade Field Immediately.” Report back to the Parade Field as quickly as possible and report which sites you have cleared.

#### **Lining the Path for a Fire Truck or Ambulance**

Anytime a Fire Truck, Ambulance, or other emergency vehicle is being dispatched to our camp, we line the path they should travel by stationing staff members at the Front entranceway to the Reservation, and at each intersection along the way. Point in the direction they should travel whenever an emergency vehicle reaches your station. Count how many vehicles pass your point. Remain at your station until all vehicles have left.